

EXHIBIT B
Guidelines for Considering Nominees for Various Elected Positions
Central Illinois District Convention - July 13–15, 2025

As you consider possible nominees for the various elected positions, please review the below-listed experience and qualifications needed for each position to be filled.

Explanation of Terms:

- The term “**parish pastor**” refers to any called pastor actively serving a congregation or congregations of the District. Candidate and emeritus status pastors are excluded.
- The term “**ordained minister**” refers to any person who is on the Ministers of Religion–Ordained roster of the Synod, including active, candidate, and emeritus status.
- The term “**commissioned minister**” refers to any person who is on the Ministers of Religion–Comissioned roster of the Synod, who is actively serving in a parish, congregation, or school of the District.
- The term “**parish teacher or DCE**” refers to any persons who is on the Ministers of Religion-Commissioned roster of the Synod as Teacher or Director of Christian Education, who is actively serving in a parish, congregation, or school of the District.
- The term ‘**layman**’ refers to any lay voting member of congregations of the District. Consequently, men or women may be nominated for district positions calling for a “layman” or “laymen” to serve.

Basic Qualifications for all Positions

- decisions made based upon the Scriptures and Christian values
- good standing in the congregation and community
- a commitment of time needed to fulfill the responsibilities of the position

Secretary & Assistant Secretary (ordained minister)

- ability to keep accurate minutes of meetings electronically (computer word processing, etc.)

Treasurer (layman)

- knowledge of accounting and good business practices
- able to assist auditor in preparing depreciation schedules and restricted funds accounting
- able to assist in preparing annual CID budget
- able to be in frequent communication with and/or frequently present at the District Office in Springfield

Financial Secretary (layman)

- familiar with general business practices and record keeping

Board of Directors (parish pastors, commissioned ministers, laymen)

- experience in making decisions and giving leadership in congregation and community

Constitution Committee (ordained (at least one parish pastor), layman (attorney))

- a commitment of time

Nominations Committee (parish pastors, parish teachers or DCE, laymen)

- a commitment of time

Endowment Fund Board of Trustees

- one layman with experience in fiscal management and investment portfolios
- one parish pastor
- three others (any mix of layman, ordained minister, or commissioned minister)