

1 TO AMEND THE BYLAWS OF THE CID CHURCH EXTENSION FUND

2  
3 R-12-08-01  
4  
5

6 WHEREAS, The Central Illinois District Church Extension fund was incorporated as a  
7 separate corporation from the Central Illinois District at the 1994 Convention of the Central  
8 Illinois District; and  
9

10 WHEREAS, The attorney for the Church Extension fund has advised the Board of  
11 Trustees to separate the CEF from CID within the documentation of the two organizations; and  
12

13 WHEREAS, The CID and the CEF have worked together in establishing the  
14 recommended separations; and  
15

16 WHEREAS, The Board of Trustees for the Central Illinois District Church Extension  
17 Fund has determined to propose the following amendments to its Bylaws for adoption by its  
18 members at the July 2012 CEF Convention, therefore be it  
19

20 *Resolved* that the convention accept these changes.  
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22  
23

24 **ARTICLE V - ADMINISTRATION**

25  
26  
27 5.02 BOARD AND COMMITTEES  
28

29 The board and committees of the Church Extension Fund to be elected or appointed shall be the following:  
30

- 31 A. Elected by the Delegate Convention of the Church Extension Fund.
  - 32 1. A Board of Trustees (7 members).
  - 33 2. A Nominations Committee (6 members)
- 34 B. Appointed by the Board of Trustees.
  - 35 1. The Audit Committee.
  - 36 2. The Church Extension Fund Special Loan Committee.

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38  
39 Proposed Bylaw

40  
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  - 49 1. The Audit Committee.
  - 50 2. The Church Extension Fund Special Loan Committee.

1 3. The Nominating Committee

2  
3 Present Bylaw

4 5.06 ELECTIONS

5  
6 A. The offices of the Board of Trustees shall be filled in the following manner by the Church  
7 Extension Fund in convention.

- 8 The President
- 9 The Vice-President
- 10 The Secretary-Treasurer
- 11 The Board of Trustees
- 12 2 Ministers of Religion-Ordained or Commissioned
- 13 2 Laymen

14  
15  
16  
17 B. The Nominations Committee shall be filled in the following manner by the Church Extension  
18 Fund in convention:

19  
20 At each regular convention of the Church Extension Fund, six persons (2 parish pastors, 2 parish  
21 teachers, and 2 laymen) shall be elected to serve as the Nominations Committee for the next  
22 convention. They are to be chosen from a list of candidates representative of the various  
23 geographic areas of the District, submitted by the current Nominations Committee and augmented  
24 by additional candidates, if any, nominated from the floor of the Convention.

25  
26 The Nominations Committee is an ad hoc convention Committee, to which limitations on holding  
27 multiple offices do not apply but whose members may not succeed themselves. Should a vacancy  
28 occur on the Nominations Committee, it shall be filled by appointment from the list of non-elected  
29 nominees in the order of the highest number of votes received. The chairman and secretary of the  
30 committee shall be advisory members of the succeeding Nominations Committee.

31  
32  
33 Proposed Bylaw

34  
35 5.06 ELECTIONS

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37 A. The offices of the Board of Trustees shall be filled in the following manner by the Church  
38 Extension Fund in convention.

- 39 The President
- 40 The Vice-President
- 41 The Secretary-Treasurer
- 42 ~~The Board of Trustees~~
- 43 ~~2 Ministers of Religion-Ordained or Commissioned~~
- 44 ~~2 Laymen~~

45  
46 Four board of Trustee Members

47  
48 Of the seven members, two (2) shall be Ministers of Religion, Ordained or Commissioned.

49  
50 B. ~~The Nominations Committee shall be filled in the following manner by the Church Extension~~  
51 ~~Fund in convention:~~

52  
53 ~~At each regular convention of the Church Extension Fund, six persons (2 parish pastors, 2 parish~~  
54 ~~teachers, and 2 laymen) shall be elected to serve as the Nominations Committee for the next~~

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8 nominees in the order of the highest number of votes received. The chairman and secretary of the  
9 committee shall be advisory members of the succeeding Nominations Committee.  
10

11  
12 Present Bylaw

13 5.08 THE PRESIDENT OF THE CHURCH EXTENSION FUND-DUTIES  
14

- 15 A. The President shall make an official report to the Church Extension Fund at its convention.
- 16
- 17 B. The President shall be an ex-officio member of all committees of the Church Extension Fund as  
18 may be appointed, except the Audit, Special Loan, and Nominating Committees.
- 19
- 20 C. All legal documents are to be signed by the President, Secretary-Treasurer or the Executive  
21 Director as authorized by the Board of Trustees.
- 22 D. The President shall be responsible for and make available a summary report of the actions taken  
23 by the Board of Trustees to all Circuit Counselors, Circuit Lay-Delegates, and to each  
24 congregation annually.
- 25
- 26 E. The President shall perform all additional duties which the Church Extension Fund in convention  
27 places upon him under its resolutions.  
28

29 Proposed Bylaw

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43 ~~congregation annually.~~
- 44
- 45 **E.D.** The President shall perform all additional duties which the Church Extension Fund in convention  
46 places upon him under its resolutions.  
47

48  
49 Present Bylaw

50  
51  
52 5.10 THE VICE-PRESIDENT-DUTIES  
53

- 54 A. When the office of the President is vacated for any reason stated, the Vice-President shall assume the duties

1 and responsibilities set forth in paragraphs 5.08(A) through (E) of these Bylaws

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3  
4 Proposed Bylaw

5  
6  
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10 and responsibilities set forth in paragraphs 5.08(A) through ~~(E)~~ (D) of these Bylaws

11  
12  
13 Present Bylaw

14  
15 .13 MEMBERSHIP OF THE BOARD OF TRUSTEES

16  
17 A. The Board of Trustees shall be constituted, as follows: The President, the Vice-President, and the  
18 Secretary-Treasurer of the Church Extension Fund; two laypersons and two ministers of religion,  
19 ordained or commissioned, elected as provided in these Bylaws.

20  
21  
22 Proposed Bylaw

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27 Secretary-Treasurer of the Church Extension Fund; ~~two laypersons and two ministers of religion,~~  
28 ~~ordained or commissioned, elected as provided in these Bylaws.~~ and four trustees. Of the seven  
29 member board, two members must be Ministers of Religion, Ordained or Commissioned.

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31  
32 Present Bylaw

33  
34 5.21 THE AUDIT COMMITTEE

35  
36  
37 A. MEMBERSHIP: The Audit Committee shall consist of at least three laymen who are qualified as  
38 auditors with accounting and related experience, at least one of whom shall be a certified public  
39 accountant. Nothing in these Bylaws shall prevent the Audit Committee of the Church Extension Fund  
40 from being the Audit Committee of the Central Illinois District, nor shall anything in these Bylaws  
41 require the Audit Committee of the Church Extension Fund to be the Audit Committee of the Central  
42 Illinois District.

43  
44 B. DUTIES: The Audit Committee shall meet in mid-year with the Secretary-Treasurer and the  
45 Executive Director to review records, vouchers, instruments, cash and bank balances, notes,  
46 receivable and payable, loans and mortgages, insurance papers, and such other financial  
47 documents as bear upon the responsibilities of the Church Extension Fund to its depositors, and  
48 shall submit its report to the Board of Trustees of Church Extension Fund.

49  
50 C. OUTSIDE AUDITS: The Audit Committee shall annually, or more frequently at the request of  
51 the Board of Trustees, engage a firm of Certified Public Accountants (CPA) to audit the books and  
52 financial records of the Church Extension Fund and such other funds and financial records as the  
53 Audit Committee or Board in their judgment may consider appropriate. The Audit Committee

1 shall review the audit reports as submitted by the independent CPA firm, and shall prepare a report  
2 of recommendations to the Board of Trustees and the Church Extension Fund in convention. At  
3 least annually, notice shall be given to each congregation within the District that a copy of the  
4 latest audit is available from the Church Extension Fund office. Upon request from a  
5 congregation, a copy or copies of the report shall be supplied.  
6

7  
8 D. BONDING: The Audit Committee shall recommend to the Board the amount and form of a  
9 fidelity bond or insurance which should be maintained on the Secretary-Treasurer, Executive  
10 Director, employees and other persons who occupy a fiduciary responsibility, as may be deemed  
11 appropriate by the Board of Trustees.  
12

13 Proposed Bylaw

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43 a fidelity bond or insurance which should be maintained on the Secretary-Treasurer, Executive  
44 Director, employees and other persons who occupy a fiduciary responsibility, as may be deemed  
45 appropriate by the Board of Trustees.  
46

47 Present Bylaw

48  
49 5.22 THE CHURCH EXTENSION FUND SPECIAL LOAN COMMITTEE  
50

51 A. MEMBERSHIP: The CEF Special Loan Committee shall consist of seven (7) members  
52 from District congregations with expertise in real estate, banking and related areas. The  
53 Committee shall be appointed by the President of the CEF Board, subject to the approval of the  
54 Board of Trustees, within 45 days following the Church Extension Fund Convention.

1  
2 B. DUTIES: The Committee is to review the loan applications which are in excess of the  
3 approved dollar limitations which have been established. The Committee's recommendations  
4 thereon shall be reported to the Board of Trustees for such action as it may deem appropriate.  
5

6 Proposed Bylaw

7  
8 5.22 THE CHURCH EXTENSION FUND SPECIAL LOAN COMMITTEE

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12 Committee shall be appointed by the President of the CEF Board, subject to the approval of the  
13 Board of Trustees, within 45 days following the Church Extension Fund Convention. **A majority**  
14 **of the committee shall constitute a quorum.**  
15

16 B. DUTIES: The Committee is to review the loan applications which are in excess of the  
17 approved dollar limitations which have been established **in the loan policy.** The Committee's  
18 recommendations thereon shall be reported to the Board of Trustees for such action as it may  
19 deem appropriate.  
20

21 Present Bylaw

22  
23 5.23 GENERAL REGULATIONS GOVERNING NOMINATIONS AND ELECTIONS

- 24  
25 A. Individuals who are members of the Nominations Committee of the Church Extension Fund shall  
26 be members of the Nominations Committee of the District.  
27  
28 B. Individuals who are members of the Elections Committee of the Church Extension Fund shall be  
29 members of the Elections Committee of the District.  
30

31 Proposed Bylaw

32  
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35 ~~A. Individuals who are members of the Nominations Committee of the Church Extension Fund shall~~  
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38 ~~B. Individuals who are members of the Elections Committee of the Church Extension Fund shall be~~  
39 ~~members of the Elections Committee of the District.~~  
40

41 Present Bylaw

42  
43 5.24 NOMINATIONS

- 44  
45 A. The Church Extension Fund Nominations Committee shall nominate two candidates each for the  
46 President, Vice-President, Secretary-Treasurer, and each of the Board positions.  
47  
48 B. Candidates for membership on the Board shall be nominated so as to give equal representation, as  
49 nearly as practicable, to the various circuits of the District.  
50  
51 C. No two members of the same congregation, nor any two members of the same immediate family  
52 may be a member of the Board of Trustees at the same time. Same family would include spouse  
53 and children.

- 1  
2 D. The Nominations Committee shall present their nominees to the convention for adoption or  
3 amendment. The report shall provide pertinent information on each candidate presented.  
4 Additional nominations may be made from the floor. Nominees shall then be listed in alphabetical  
5 order for each position. Incumbents may be so designated.  
6  
7

8 Proposed Bylaw

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10 ~~5.24~~ 5.23 NOMINATIONS

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25 order for each position. Incumbents may be so designated.  
26

27 Present Bylaw

28  
29 5.25 BALLOT

30  
31 After adoption of the nominations by the convention, the Elections Committee shall prepare the ballots on  
32 which the election shall proceed.  
33

34 Proposed Bylaw

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36 ~~5.25~~ 5.24 BALLOT

37  
38 After adoption of the nominations by the convention, the ~~Elections~~ Nominations Committee shall prepare  
39 the ballots on which the election shall proceed.  
40

41 Present Bylaw

42  
43 5.26 ORDER OF NAMES ON BALLOT

44  
45 The names and congregational affiliation of the candidates in all elections shall be placed on the ballot in  
46 alphabetical order for each position.  
47

48 Proposed Bylaw

49  
50 ~~5.26~~ 5.25 ORDER OF NAMES ON BALLOT

51  
52 The names and congregational affiliation of the candidates in all elections shall be placed on the  
53 ballot in alphabetical order for each position.

1 Present Bylaw

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3 5.27 ELECTIONS

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5 Proposed Bylaw

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7 ~~5.27~~ 5.26 ELECTIONS

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10 Present Bylaw

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12 **6.02 RESOLUTIONS FROM MEMBER CONGREGATIONS**

13

14 B Resolutions, in writing, may be submitted to the Chairman during the first 15 minutes of a  
15 convention by an official lay person or pastoral delegate and be considered by the convention  
16 delegates at a time deemed appropriate by the Chairman. Written resolutions made from the floor,  
17 may be altered by the chairperson and must be approved by a 2/3 majority vote of the delegates  
18 present.

19

20 Proposed Bylaw

21

22 **6.02 RESOLUTIONS FROM MEMBER CONGREGATIONS**

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26 convention by an official lay person or pastoral delegate and be considered by the convention  
27 delegates at a time deemed appropriate by the ~~Chairman~~ President. Written resolutions made from  
28 the floor, may be altered by the chairperson and must be approved by a 2/3 majority vote of the  
29 delegates present.

30

31 Present Bylaw

32

33 Revised: July 10, 2006  
34 July 6, 2009

35

36 Proposed Bylaw

37

38 Revised: July 10, 2006  
39 July 6, 2009  
40 July 9, 2012

41

42 Therefore be it *Resolved*, That the members of the Central Illinois District Church  
43 Extension Fund, Inc., in convention assembled, do hereby approve the above stated amendments  
44 to the Bylaws of the CID CEF, and that said Bylaws be amended and published as herein stated.